



To: Edwin C. May, Project Director

From: Peter J. McNelis, COR 

Subject: Mid-Year Technical Report

Date: 3 August 1988

SG1J

1. I would like to summarize the key points of the discussion which you,  and I had on 2 August 1988 regarding the above-mentioned subject:

- a). The Report was not submitted in a timely manner. It was due on 30 April 1988 and I received it on 12 July 1988.
- b). The Report does not reflect the 4 - 4 1/2 man-years of effort which were expended during the period 1 October 1987 thru 31 March 1988.
- c). The summary of the work done on Objective E, Task 4 (pp. 11-14) is confusing and does not accurately reflect the purpose, goals or design of this effort as presented by you in our discussion.

2. It is requested that all future reports be submitted on time and be fully reflective of the effort expended and accomplishments attained.

3. It is further requested that the summary of Objective E, Task 4 be rewritten and submitted as an addendum to the original Mid-Year Technical Report. I believe you stated that this could be done by 19 August 1988.

4. If you have any questions concerning any of these points, please do not hesitate to ask.

SG1J

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